

**ACADEMIC AFFAIRS AND PROGRAM COMMITTEE**  
**September 23, 1999**  
**EXECUTIVE SUMMARY AND ATTACHMENTS**

**1. Minutes of the Academic Affairs & Program Committee Meeting:**  
June 17, 1999

**COMMITTEE ACTION:**

To agree by consensus to approve the minutes of the Academic Affairs and Program Committee meeting held on June 17, 1999 as written (Item 1, attached).

# Item 1

## ACADEMIC AFFAIRS AND PROGRAM COMMITTEE

### Unapproved Minutes

Chiefs' Room / University of Idaho / Moscow, Idaho

June 17, 1999 / 3:15PM – 5:00PM

<b>PRESENT:</b>	Marilyn Howard, Chair, SBOE	Jerry Beck, CSI
	Tom Dillon, SBOE	Jonathan Lawson, ISU
	Karen McGee, SBOE	Alan Brinton, BSU
	Harold Davis, SBOE	Bob West, SDE
	Brian Pitcher, UI	Jay Kunze, ISU
	Luke Robins, EITC	Steve Friedrichsen, ISU
	Rita Morris, LCSC	Robin Dodson, OSBE
	DeVere Burton, SDVE	Randi McDermott, OSBE

#### 1. Minutes of the Academic Affairs & Program Committee Meeting: April 15, 1999

**ACTION:** It was agreed by consensus to approve the minutes of the Academic Affairs and Program Committee meeting held on April 15, 1999 as written.

#### 2. Minutes of the Higher Education Research Council Meeting: March 2, 1999

**ACTION:** It was agreed by consensus to accept the minutes of the Higher Education Research Council Meeting held on March 2, 1999 as written.

#### 3a. HERC Funding Recommendations for FY 2000

The Legislature appropriated funds to the college and universities for academic research in three specified programs; Infrastructure, Matching Grants and Research Center Grants. The Higher Education Research Council (HERC) forwarded its recommendation to the SBOE for approval of the allocation of FY 2000 appropriated funds, which includes \$600,000 for Infrastructure, \$600,000 for NSF matching funds, and \$342,300 for the Research Center Grant Program.

**ACTION:** It was agreed by consensus to forward the requested FY 2000 allocation of appropriated funds for the Higher Education Research Council programs to the full Board with a recommendation to approve.

#### 3b. Higher Education Research Council - EPSCoR Appointment

The Board's Higher Education Research Council recommended the appointment of Dr. Carole McWilliam to the Statewide EPSCoR Committee. Dr. McWilliam's interest and experience will provide the Committee with additional strengths to accomplish its assigned duties and responsibilities.

**ACTION:** It was agreed by consensus to forward the request to appoint Carole McWilliam to the Statewide EPSCoR Committee to the full Board with a recommendation to approve.

#### **4. Idaho Technology Incentive Grant Awards**

In 1997, the SBOE created a competitive grant program to promote the creation and use of alternative methods of instruction. In FY 1998 and FY 1999 the Board approved technology incentive grants with extended funding components. A competition for the remaining FY 2000 funds was conducted in April and May. Seventeen proposals were received from the four public institutions. All underwent the three-tiered peer review. The recommendation from the final review tier is to fund six new projects (four as proposed, 2 with conditions), along with providing extended funding to FY 1998 and FY 1999 approved projects as listed in Item 4 of the agenda.

A discussion ensued regarding the future of this grant program. It was decided that staff should compile recommendations for revisions, including increased accountability measures, before the next RFP is distributed.

**ACTION:** It was agreed by consensus to forward the requested FY 2000 allocation of the Idaho Technology Incentive Grants to the full Board with a recommendation to approve. This recommendation includes \$386,300 for continued funding of FY1998 approved projects; \$196,500 for continued funding of FY99 projects; and \$1,167,200 for funding of six new projects. Additionally, two of the new projects will be asked to meet the conditions as outlined on pages 21 & 22 of the AAPC agenda before funding commences.

#### **5. IDAPA 08.01.11 Rule Change**

During the 1998 Legislative session, Board staff appeared before the Senate and House Education Committees to provide information about the Board's changes to the rules governing proprietary schools. During the course of the discussion and debate it became apparent that some legislators were concerned that the term "certificate" included in the definition of an academic program could be misinterpreted and have unintended consequences. For example, the banking profession routinely awards certificates to employees who have completed industry-training programs. Legislators wanted to be certain that the rule would not apply to business and industry that award those types of certificates so they requested that the term "certificate" be deleted from the definition of a program in IDAPA 08.01.11, as shown below.

#### **106. REGISTER OF ACCREDITED OUT-OF-STATE INSTITUTIONS**

*01. Definitions. A course is defined as set forth in Section 33-2401(5) Idaho Code. A program is defined as a series of courses leading to the awarding of a ~~certificate or~~ degree.*

**ACTION:** It was agreed by consensus to forward the modifications to IDAPA 08.01.11 to the full board with a recommendation to approve.

#### **6. Final Reading of Program Approval and Discontinuance Policy**

Questions have been raised by Board staff about the authority of the Board office to internally approve academic and vocational instructional programs (i.e., certificates, degrees, etc) and units (e.g., centers, schools, colleges, etc.). This topic was discussed at the March SBOE meeting in an attempt to solicit Board input before taking this item to the Council on Academic Affairs and

Programs (CAAP) for consideration and recommendations. The changes to the Program Approval and Discontinuance policy recommended by CAAP were approved for first reading at the April 15, 1999 Board meeting. However, the Board also requested that those program changes approved by the Executive Director be reported periodically to them.

The proposed changes to the policy clarify the delegation of authority to the Executive Director to approve program, unit and title changes. Program approval and discontinuance requests must be submitted to the Executive Director 30 days prior to the implementation date, rather than 120 days. In addition, the Executive Director may at any time refer those changes to the Board for its review and action. Those new programs or other requests having a fiscal impact of \$150,000 or more will require Board approval.

**ACTION:** It was agreed by consensus to forward the modifications to the Program Approval and Discontinuance Policy as exhibited in Item 6 to the full board for its consideration and action with a recommendation to approve for final reading.

## **7. Final Reading of Accreditation Policy**

During the 1999 Legislative deliberation of SB 1255 (endorsed by the State Board of Education), there was some discussion between Board staff and various legislators regarding accreditation and those accrediting agencies recognized by the Board. As a consequence of those discussions, it was determined that the Board policy on accreditation was in conflict with Idaho Code 33-107 (6)(a) and 33-2401.

Board staff reviewed the Idaho Code and Board policy and consequently proposed new language to the current State Board of Education Accreditation Policy that parallels language in Idaho Code 33-107 and 33-2401. Those changes essentially provide for Board recognition of those accrediting bodies also recognized by the U.S. Department of Education. This policy change was approved by the Board for first reading at the April 1999 meeting. No subsequent changes have been made to the policy since then.

**ACTION:** It was agreed by consensus to forward the modifications to the Accreditation Policy as exhibited in Item 7 to the full board for its consideration and action with a recommendation to approve for final reading.

## **8. Final Reading of Developmental Education Policy Change**

The Board's Developmental Education Policy was developed and implemented over a decade ago. Recently, policy changes were developed and recommended by the Council on Academic Affairs and Programs (CAAP) and approved by the Board for first reading at the March 1999 meeting.

The general public continues to confuse "remedial education" with "developmental education". This policy modification clarifies the distinction between the two terms. The former usually applies to recent high school graduates or those students who do not complete their secondary studies. The latter term more accurately addresses those individuals who have not been involved in postsecondary

education for some time and are seeking review courses to prepare them for postsecondary experiences.

It was recommended and agreed to strikeout the words in Item 4.f., “from the general education appropriation.”

**ACTION:** It was agreed to forward the modifications to the Developmental Education Policy as exhibited in Item 8, and with the aforementioned edit, to the full board for its consideration and action with a recommendation to approve for final reading.

#### **9. NEW PROGRAMS: M.S., Engineering Structures & Mechanics, ISU**

Currently ISU offers a Master of Science in Engineering with specialization in Environmental Engineering and Measurement and Control Engineering. This new M.S. is an interdisciplinary program designed to cross the traditional fields of electrical and mechanical engineering. The proposed program will also be offered to the Idaho Falls/INEEL communities via two-way video and audio technology. Reorganization of the existing curriculum and the use of current faculty have kept costs to a minimum. Survey data and letters of support from the private sector indicate significant demand. Fiscal support for this proposed degree is from the reallocation of funds. The FY99 costs are \$42,000; FY00 costs are \$43,200 and FY 01 costs are \$44,400.

At its March 30, 1999 meeting, the Council on Academic Affairs and Programs (CAAP) reviewed the full proposal to establish a Master of Science, Engineering Structures & Mechanics at Idaho State University. At that time, CAAP asked for clarification about the use of the term "structures" in the title of the degree. ISU has since provided that additional clarification to the satisfaction of the CAAP. In addition, at its April 8, 1999 meeting, the Statewide Engineering Education Advisory Council (SEEAC) reviewed and recommended approval of the full proposal to be offered by Idaho State University.

**ACTION:** It was agreed by consensus to forward to the full board for its consideration and action the Full Proposal to establish a Master of Science in Engineering Structures & Mechanics at Idaho State University with a recommendation to approve.

#### **10. New Academic Programs: Idaho Dental Education Residency Program, ISU**

The Advanced Education in General Dentistry (AEGD) Residency program is a one-year post-doctoral experience for graduates of an accredited school/college of dentistry. This proposed AEGD Residency would require specific program accreditation by the Commission on Dental Education. Initial steps have been completed and the Commission granted preliminary provisional approval in January 1999. Full accreditation will be granted in the Spring of 2001.

This proposed AEGD Residency would use the same faculty as the ISU Family Medicine Residency Program and would work collaboratively in supporting and treating Idaho citizens. In addition, Health West, a private health care provider, wishes to utilize the dental residents as dental providers as well. The residents would serve both on-campus patients and patients in Health West clinics.

Benefits to the state include enhanced opportunities to current IDEP students and the offering of dental services to citizens who can not afford or otherwise receive dental care. The source of funds involves internal reallocation, a request for new federal dollars and practice receipts. Once federal dollars dry up, an enhancement request will be forwarded to the State Legislature to continue the program.

**ACTION:** It was agreed by consensus to forward to the full board for its consideration and action the Full Proposal to establish an Idaho Dental Education Residency Program at Idaho State University with a recommendation to approve.

### **11. Idaho-Washington Reciprocity Agreement**

For well over a decade the Idaho State Board of Education and the Washington Higher Education Coordinating Board (HECB) have had an agreement that enhances access to educational opportunities for residents of Idaho and Washington at reduced tuition rates. The current agreement expires on June 30, 1999.

A last minute change in dollar amounts to be waived by Washington institutions was received just prior to the meeting. The Committee asked the affected institutions to determine the amounts they were willing to waive based on the new Washington figures and report to the full Board their position on the new agreement for the next academic year.

**ACTION:** It was agreed by consensus to recommend to the full Board approval of the new Reciprocity Agreement with Washington contingent upon institutional support.

### **12. Professional Program Review**

This agenda item was included to initiate additional discussion on the potential need to review the various professional programs in the state. For several decades the State Board of Education has appointed ad hoc committees to study and report back on topics of interest. Examples include nursing education, medicine, dentistry and dental hygiene, pharmacy, family practice residency and engineering education.

In the interim, it was discovered that the President's Council had taken the lead on this issue and designated each institution to be responsible for leading a multi-institutional review of specified professional programs. A discussion ensued as to how best to handle program reviews.

**ACTION:** It was agreed by consensus to recommend to the full Board that the Academic Affairs and Program Committee be a partner with the President's Council in regard to strategic planning and review efforts for professional programs of interest.

### **13. Idaho-Utah Medical Agreement**

Since July 1976 the State Board of Education has had an agreement with the University of Utah School of Medicine (UUSM) to reserve a specific number of seats for Idaho residents. The 1982 Idaho-Utah medical agreement set the annual support fee per Idaho student consistent with the WICHE Commission medical education support fee. For the past decade that medical support fee

has remained at \$22,800 per student. In addition, the 1982 Idaho-Utah medical agreement established an Idaho surcharge fee of \$1,330 to be paid annually by the Idaho student to the UUSM. Presently the surcharge is \$3,134 per student per year. The current agreement (1995-1999) expires August 1999 and the UUSM would like to renegotiate the fees paid by students and the state of Idaho for the next contract period.

Staff will continue to discuss with the Committee and full board the history, current issues and the various options available to Idaho. Input from the Board will assist staff in working with UUSM on the 1999-2000 agreement.

#### **14. Hispanic Education Task Force - Indian Education Initiatives**

At the March 1999 SBOE meeting, the Board approved \$1.2 Million for Pre-service and In-service Multicultural Education and \$350,000 for the "Grow-Your-Own Teacher" program. These funds were to be a part of the Board's FY01 budget request; however, it was not clear whether these funds should be included in the institutions' budget or the board's budget request. At the April 1999 meeting of the AAPC, it was agreed that the chief academic and fiscal officers would meet to explore the options and report back to AAPC, the Finance Committee and the Board at the June 1999 meeting.

The chief academic officers and fiscal officers from the 4 four-year institutions, along with the Education Deans and staff from the 70% Committee met earlier in the day to discuss this issue. The recommendations from that group will be presented to the full Board during Committee reports.

#### **15. Summary of FY 1999 Postsecondary Program Changes**

Board staff has historically reported those new and discontinued academic and vocational programs approved by the Board during the fiscal year. In addition, Board members have requested that staff report to AAPC those significant program changes approved by the Executive Director. A table containing this information was presented to the Committee.

#### **16. Capacity Definition**

At the November 1998 Board meeting, the question of how to define or determine capacity was discussed. Consequently, the Council on Academic Affairs and Programs (CAAP) discussed this issue and presented its views at the January 1999 SBOE meeting. Following general Board discussion, Dr. Dillon asked AAPC to review the topic again. Because this topic is of interest to the full Board, it was decided that progress on it will be reported to the full Board during Committee reports.

#### **17. Report on Statewide Engineering Education Advisory Council (SEEAC)**

Mr. Davis reported on the April 8, 1999 meeting of the SEEAC. Highlights included:

- Karen McGee will be taking Mr. Davis' position on the Council.
- Reported on the Council's concern and plan to address the problem of access to Engineering programs.
- Reported on the desire to collaborate and participate in the development of the Statewide Science and Technology Plan.

- ABET is expected to recommend accreditation for the BSU Engineering Program in July.
- The UI announced the hiring of their new Engineering Dean.
- Discussion of having joint meetings with the Advisory Councils of the Engineering programs at each institution.
- Recommended approval of the ISU Masters Degree program in Structures and Mechanics.
- Desire to continue with the development of common course numbering.
- Reported that there are 18 different entities providing engineering education in the Treasure Valley from outside the State of Idaho.

Dr. Howard noted that because there will likely continue to be competitive programs in the region, Idaho institutions should strive to be the 'programs of choice' among all the different offerings.

The meeting was adjourned at 5:00PM.



**2. Minutes of the Council on Academic Affairs & Programs Meeting: June 16, 1999**

**COMMITTEE ACTION:**

To agree by consensus to accept the minutes of the Council on Academic Affairs and Programs Meeting held on June 16, 1999 as written (Item 2, Page 10).

### **Council on Academic Affairs and Programs**

Approved Minutes

June 16, 1999 / 9:30 a.m. - 12:00

Library Conference Room, LCSC

Lewiston, Idaho

<b>Present:</b>	Jerry Beck, CSI	Rita Morris, LCSC
	DeVere Burton, SDVE	Brian Pitcher, UI
	Jerry Gee, NIC	Luke Robins, EITC
	Alan Brinton, BSU	Robin Dodson, OSBE
	Jonathan Lawson, ISU	Randi McDermott, OSBE

#### **1. Minutes**

- a. March 18, 1999 Joint Meeting of CAAP and Chief Fiscal Officers

ACTION: It was agreed by consensus to approve the minutes as written.

- b. March 30, 1999 CAAP Meeting

ACTION: It was agreed by consensus to approve the minutes as written.

#### **2. New Programs**

##### **a. Engineering Structures and Mechanics, ISU**

It was reported that the Statewide Engineering Education Advisory Committee met and endorsed the proposal for this program.

ACTION: It was agreed by consensus to recommend to the AAPC and the State Board of Education approval of this request from ISU.

##### **b. Idaho Dental Residency Program, ISU**

ACTION: It was agreed by consensus to recommend to the AAPC and the State Board of Education approval of this request from ISU.

##### **c. Ph.D., Geophysics Peer Review, BSU**

It was reported that no information on the peer review has been received to date.

#### **3. English Chair Recommendations**

A letter containing recommendations from the English Chairs was discussed. There was some concern over the recommendation to not allow students to bypass English 102 using standardized test scores since other states allow it.

**ACTION:** It was agreed by consensus to recommend to the AAPC and the State Board of Education to accept recommendations 1-4. The Council will determine national trends before acting on other items addressed by the English Chairs.

It was also recommended that staff create a table showing common English placement scores agreed upon by Idaho institutions using various indicators/assessments.

**4. New Horizons Computer Learning: Transferability of Advanced Systems Certification Courses**

**ACTION:** It was agreed by consensus that transferability of courses from industry should remain student driven, meaning that any student can take their certification to any public institution and have it evaluated for transferability.

**5. Capacity Definition**

Robin Dodson reminded the Council that the Board assigned to AAPC the task of defining capacity. Board staff distributed a draft definition for discussion.

A discussion ensued on the different ways to define capacity and practical uses of the definition.

**ACTION:** It was agreed by consensus that staff would continue to work on a capacity definition, dividing it into the following three categories: space, instructional, and quality.

**6. Final Readings**

a. Section III, Subsection G: Program Approval and Discontinuance

There were no changes identified since the first reading.

b. Section III, Subsection M: Accreditation

There were no changes identified since the first reading.

c. Section III, Subsection S: Developmental Education

**ACTION:** It was agreed to strikeout the phrase, “from the general education appropriation” from Item 4.f.

**7. Washington – Idaho Reciprocity Agreement – Discussion and Recommendation**

**ACTION:** It was agreed by consensus to recommend to the AAPC and the State Board of Education approval of the 1999-2000 Idaho – Washington Reciprocity Agreement.

**8. Academic/Technical Program Articulation – Guidelines and Progress Report**

DeVere Burton reported on progress at each of the institutions. A discussion ensued regarding the difficulties of meeting the Board’s timeframe for completion. It was decided that work towards the goal of statewide articulation would continue, with reports to the Board in

November to outline what has been accomplished at each institution with the understanding that statewide articulation would most likely not yet be completed. The process will continue until it is finished.

The importance of students knowing what will and what will not articulate was noted. It was suggested that the Board might want to mandate publishing the information related to articulation agreements in catalogues or brochures made available to students.

**9. Professional Program Review - Discussion**

The assignments for professional program review given to the President's Council were discussed. The difficulty of completing the task by the Board's timeframe was noted, but it was decided that work could begin so that progress could be reported to the Board in September.

**10. Joint Request for Infrastructure Support for Off-Campus Shared Facilities - Discussion**

It was decided that this should be included in each institution's individual request. It was noted that it will take time for this item to make it to the top of the list of priorities; however, it is important to begin discussing it now in order to gain support in the future.

The meeting was adjourned at 12:00 noon.

### **3. SUBJECT: New Programs -- Council on Academic Affairs & Programs Recommendations**

#### **a. Full Proposal, Ph.D., Geophysics at Boise State University**

#### **BACKGROUND:**

In 1991, following a statewide competition, the State Board of Education awarded \$1.05 million to Boise State University for the formation of the Center for Geophysical Investigation of the Shallow Subsurface (CGISS). This Center has had significant success in attracting external research money, developing an active research program, and attracting quality students and faculty. As a consequence, there now exists a rich and solid base to develop and implement a Ph.D. program in Geophysics. In addition, this proposed new doctoral degree, which is on file in the office of the State Board of Education, falls within BSU's role and mission.

#### **DISCUSSION:**

In 1992, the State Board of Education implemented new guidelines for program review and approval. Included in those procedures are special criteria for "all doctoral programs." Those criteria, as part of the full proposal, require that the Board's Chief Academic Officer, in cooperation with the requesting institution, select an external peer review panel of at least two experts in the discipline. The panel evaluates the full proposal in accordance with Board policy for quality, duplication, centrality, demand and resources. In addition, the peer review team must conduct an extensive on-site visit of the institution. Last, the panel issues a report with recommendations to the Board's Chief Academic Officer, who forwards the report to the Academic Affairs and Program Committee.

In early 1999, a panel of four was chosen to evaluate the proposed Ph.D. program in geophysics. The peer reviewers evaluated the proposal and conducted their on-site visit in Spring 1999. In June 1999, the panel issued its report and recommendation to the Board's Chief Academic Officer. That report is on file in the Board office. On August 10, 1999 the Council on Academic Affairs and Programs (CAAP) reviewed the full proposal and the peer review report.

In addition, the Northwest Association of Schools and Colleges, Commission on Colleges, will be conducting a full-scale evaluation of Boise State University in the Fall of 1999. The proposed Ph.D. program in Geophysics will be a part of that review by the Commission.

It is expected that five (5) full-time students will enroll in the new program, with perhaps 2-4 students enrolled part-time. No new faculty is required. Because of federal funding, and the internal reallocation of funds, this program will not require new appropriated funds. Fiscal Year 2001 costs are estimated to be \$59,724; FY 2002 costs will be approximately \$72,400; and FY 2003 costs will be approximately \$80,000.

#### **RECOMMENDATION:**

The CAAP recommends approval of the full proposal to establish a Ph.D. program in Geophysics at Boise State University.

#### **COMMITTEE ACTION:**

To agree by consensus to forward the recommendation of the Council on Academic Affairs and Programs on the new Ph.D. program in Geophysics at Boise State University to the full board for its consideration and action with a recommendation to approve/ disapprove/ table.

#### **BOARD ACTION:**

It was moved by \_\_\_\_\_ and carried to approve/disapprove/table the new Ph.D. program in Geophysics at Boise State University.

**SUBJECT: New Programs -- Council on Academic Affairs & Programs Recommendations**

**b. Full Proposal, B.A., B.B.A., B.S. Networking and Telecommunications, Boise State University**

**BACKGROUND:**

This new degree will prepare graduates for jobs in the fields of telecommunications, data communications, computer networking, network management, electronic commerce, and related areas (e.g., security strategic planning, environmental issues). Initially, it will be a campus based program, but future efforts will be directed towards distance learning options. This new degree adheres to the guidelines set forth by the AACSB – the International Association for Management Education, which is the accreditation council for business administration and management.

**DISCUSSION:**

This proposed program would be unique to the public postsecondary system and falls within the primary emphasis of BSU's role and mission. The new program will be housed in the existing Computer Information Systems and Production Management (CIS and PM) department, College of Business. Initial enrollments are expected to be approximately 50 students, and within two years, close to 200 students.

The Council on Academic Affairs and Programs (CAAP) recommended approval of this new program at its August 10, 1999 meeting. Fiscal projections for this new degree over the next three years are as follows: FY 2001 – 2003 reallocation of \$183,040 plus \$104,975 above MCO. In FY 02, \$42,600 in new monies (beyond the base) would be requested and in FY 03, \$92,600 above and beyond the base will be requested.

**RECOMMENDATION:**

The CAAP recommends approval of the full proposal to establish Baccalaureate degree programs in Networking and Telecommunications at Boise State University.

**COMMITTEE ACTION:**

To agree by consensus to forward the recommendation of the Council on Academic Affairs and Programs on the new Baccalaureate degree programs in Networking and Telecommunications at Boise State University to the full board for its consideration and action with a recommendation to approve/ disapprove/ table.

**BOARD ACTION:**

**It was moved by \_\_\_\_\_ and carried to approve/disapprove/table the new Baccalaureate Degree programs in Networking and Telecommunications at Boise State University.**

### **3. SUBJECT: New Programs -- Council on Academic Affairs & Programs Recommendations**

#### **c. Full Proposal, B.S., Horticulture, University of Idaho**

##### **BACKGROUND:**

In 1993, upon request from the University of Idaho, the major in Horticulture was eliminated. Since 1995, there has been significant interest from between 20 – 30 students enrolled in the Department of Plant, Soil and Entomological Sciences who wished to pursue a major in Horticulture. Currently, no public or private institutions in Idaho offer a major in this field. In addition, the in-state and regional horticulture industries are requesting a major in Horticulture.

##### **DISCUSSION:**

At the State Board of Education's June 1999 meeting, final action was taken to clarify the Board's Program Approval and Discontinuance policy. As a consequence, this request to reinstate a previous major, i.e., Horticulture, B.S. Plant Science, must be submitted to the Board for consideration and action. At the September 15 CAAP meeting, this request was considered followed by a recommendation to approve. There is no additional faculty required, nor is there any fiscal impact for the reinstatement of the Horticulture degree.

##### **RECOMMENDATION:**

The CAAP recommends approval of the full proposal to reinstate the Horticulture degree (B.S., Pl.Sc.) at the University of Idaho.

##### **COMMITTEE ACTION:**

To agree by consensus to forward the recommendation of the Council on Academic Affairs and Programs on the reinstatement of the Horticulture degree (B.S., Pl.Sc.) at the University of Idaho to the full board for its consideration and action with a recommendation to approve/ disapprove/ table.

##### **BOARD ACTION:**

It was moved by \_\_\_\_\_ and carried to approve/disapprove/table the reinstatement of the B.S., Pl. Sc. in Horticulture at the University of Idaho.

#### **4. Naming of Programs**

**SUBJECT:** Request to Name the Mass Communication Program at Idaho State University to the James E. Rogers Mass Communication Program

**BACKGROUND:**

IDAPA 08.01.03.102.08 requires prior approval by the State Board of Education for the naming or memorializing of a building or administrative unit for other than functional use. Provisions for naming or memorializing buildings or administrative units are set forth in the Board's Governing Policies and Procedures, Section I, Subsection K.

**DISCUSSION:**

Idaho State University is requesting to name the Mass Communication program the "James E. Rogers Mass Communication Program". This is in honor and recognition of Mr. Rogers, who is chairman of the Board of Sunbelt Communication, for his active support and generous donations in the area of mass communication education at Idaho State University, including a substantial endowment and student scholarships.

**RECOMMENDATION:**

Staff recommends approval of Idaho State University's request to name its mass communication program after Mr. James E. Rogers.

**COMMITTEE ACTION:**

It was agreed to forward the request to name Idaho State University's Mass Communication program the James E. Rogers Mass Communication Program with a recommendation to approve/disapprove/table.

**BOARD ACTION:**

**It was moved by \_\_\_\_\_ and carried to approve/disapprove/table the request to name Idaho State University's Mass Communication program the James E. Rogers Mass Communication Program.**



## **5. Placement Scores for English Composition**

### **BACKGROUND:**

For the past few years, the Council on Academic Affairs and Programs (CAAP) has worked with the public postsecondary institutions' English Chairs to resolve issues surrounding remedial English, ACT/ACT COMPASS scores, Advanced Placement English, CLEP and common course numbers for general education English courses.

### **DISCUSSION:**

After several meetings, the English Chairs established common course numbers for English Composition, as well as some standard cut-off scores for entry into composition courses. Those recommendations were submitted to the CAAP, which made some changes. The final recommendation from CAAP is exhibited in Item 5, page 18.

### **RECOMMENDATION:**

The Council on Academic Affairs and Programs recommends approval of the course numbers and standard cut-off scores for the general education English composition sequence exhibited in Item 5.

### **COMMITTEE ACTION:**

It was agreed to forward the placement scores and course numbers as exhibited in Item 5 to the full board for its consideration and action with a recommendation to approve/disapprove/table.

### **BOARD ACTION:**

**It was moved by \_\_\_\_\_ and carried to approve/disapprove/table the placement scores and course numbers for the English composition sequence as exhibited in Item 5.**

## Placement Scores for English Composition Courses

	ACT or COMPASS Equivalent	AP English	CLEP
<b>English 90*</b>	Below 18 -- Placement Into English 90	N/A	See individual institution's policy for acceptance.
<b>English 101*</b>	18 - 24 -- Placement into English 101	3 or better will receive credit for English 101. May challenge course.	See individual institution's policy for acceptance.
<b>English 102*</b>	25 – 27 -- Credit for 101 and Placement into English 102 28 or better – Credit for English 101 and 102.	Score of 5 will receive credit for English 102. May challenge course.	See individual institution's policy for acceptance.

\*All institutions will offer a developmental writing course (Engl 90) and a two-course general education composition sequence, numbered Engl 101 and 102.

## **6. Statewide Engineering Education Advisory Council Appointments**

### **BACKGROUND:**

The Board's Statewide Engineering Education Advisory Council (SEEAC) advises the Board on matters related to graduate and undergraduate engineering education in Idaho. Members of the committee include representatives from the public institutions, the microelectronics and other high tech industries, the INEEL, private consulting engineering firms, the Society for Professional Engineers, as well as other industries in Idaho.

In addition, in order to establish effective communication with college engineering advisory boards and foster a cohesive and coordinated approach to engineering education throughout the state, SEEAC has sought the nomination of individuals to serve in a dual capacity as representatives of their respective industry and the local engineering advisory councils.

### **DISCUSSION:**

The following individuals have been nominated and expressed a willingness to be appointed or re-appointed to the Statewide Engineering Education Advisory Council.

Ms. Karen McGee, SBOE, Sept. 1999 - Sept. 2002

Dean David Thompson, UI College of Engineering, Sept. 1999 - 2002

Dean Lynn Russell, BSU College of Engineering, Sept. 1999 - Sept. 2002

Dean Jay Kunze, ISU College of Engineering, Sept. 1999 - Sept. 2002

Dr. Victor Kriss, LCSC, also represents Community Colleges, Sept. 1999 - 2002

Dr. Joe Karniewicz, Micron Technology, Sept. 1999 – 2002

(Would also represent BSU College of Engineering Advisory Board)

Mr. John Stedman, Hewlett-Packard, Sept. 1999 – 2002

Mr. Philip Wheatley, PE, INEEL, Sept. 1999 – 2002

(Would also represent ISU College of Engineering Advisory Board)

Mr. Jim Reppell, ISPE, Sept. 1999 – 2000

(Would fill the remainder of the term of Mr. Les Walker who has resigned.)

### **RECOMMENDATION:**

Staff recommends the individuals listed above be appointed or re-appointed to serve on the Statewide Engineering Education Advisory Council.

### **COMMITTEE ACTION:**

To agree by consensus to forward the names of the nine individuals listed above to the State Board of Education for their consideration and action with a recommendation to appoint/not appoint them to the Statewide Engineering Education Advisory Council.

### **BOARD ACTION:**

**It was moved by \_\_\_\_\_ and carried to appoint/not appoint/ the nine individuals for terms of appointment listed above to serve on the Statewide Engineering Education Advisory Council.**

## **7. Board of Nursing Rule Changes**

### **BACKGROUND:**

Idaho Code 54-1406, Nursing education programs, requires that any curriculum or rule changes considered by the State Board of Nursing (SBN) that may have an impact upon existing articulation agreements and/or existing nursing programs (vocational, associate, baccalaureate, and graduate) be approved by the State Board of Education prior to implementation. Over the past two years the SBN has been reviewing and modifying its rules on nursing education programs. The final draft of those revised rules has been forwarded to the State Board of Education for review and action.

### **DISCUSSION:**

The State Board of Education's Deputy Attorney General and the Chief Academic Officer have reviewed the proposed changes and met with the Executive Director of the SBN. As a consequence of that review and meeting, board staff recommends favorable consideration of those modified rules submitted by the State Board of Nursing.

### **RECOMMENDATION:**

Staff recommends approval of the Board of Nursing Rule Changes as exhibited in Item 7.

### **COMMITTEE ACTION:**

It was agreed to forward the Board of Nursing rule changes to the full board for its consideration and action with a recommendation to approve/disapprove/table.

### **BOARD ACTION:**

It was moved by \_\_\_\_\_ and carried to approve/disapprove/table the proposed rules of the State Board of Nursing as exhibited in Item 7.

Please contact the Office of the State Board of Education for a copy of the Board of Nursing Rule Changes.

## **8. Professional Program Review**

### **BACKGROUND:**

During the March and April 1999 meetings of the State Board of Education, the need to review professional programs at the public postsecondary institutions was discussed. As a result, the Presidents' Council assigned specific areas of study to each of the institutions. The institutions were to prepare a preliminary report of programs currently offered in the assigned professional area as well as to formulate a strategic plan for Board consideration at the September meeting. The Presidents' Council and the Council on Academic Affairs and Programs (CAAP) have been working as partners in the preparation of a preliminary report and strategic plan.

### **DISCUSSION:**

The CAAP agreed to assign the areas of study as follows: the University of Idaho will facilitate legal and paralegal programs; Idaho State University will facilitate the review of all health programs, including dental and medicine; Boise State University will facilitate engineering and technical programs; and Lewis-Clark State College will facilitate the review of teacher education programs. The first step in meeting the Board's charge was to determine what programs currently exist, their location and most recent enrollment numbers. The next steps are to determine program and workforce needs and how best to meet those needs.

At its September 15, 1999 meeting, the Council on Academic Affairs and Program (CAAP) will review the current available data in each of the areas of study, based on CIP (Classification of Instructional Programs) code, and modify that list as needed. From there the CAAP will begin on the needs assessment, which will require the assistance of other councils and agencies, such as the Department of Labor. A plan for addressing program need and demand will be presented to the Board at its October 1999 meeting.

### **COMMITTEE ACTION:**

None at this time.

### **BOARD ACTION:**

None at this time.

## **9. Idaho-Utah Medical Agreement**

### **BACKGROUND:**

Since 1976 the State Board of Education has had an agreement with the University of Utah School of Medicine (UUSM) to reserve a designated number of seats for Idaho residents. Beginning in June 1982, the terms of the agreement tied the annual support fee per Idaho student to the WICHE Commission medical education support fee. Since 1992 that WICHE support fee has been \$22,800. Presently, the state appropriated support fee is \$19,664 per academic year, and since 1981, Idaho students have been required to pay an annual surcharge of \$3,134 to the UUSM.

The SBOE – UUSM agreement ended August 30, 1999. During the negotiations for a new four-year agreement between the respective parties, significant points were raised about the possible elimination of the \$3,134 surcharge, an increase in the state support fee, increased Idaho participation in the admission process, and clerkships for Idaho students.

### **DISCUSSION:**

At the August 17, 1999 State Board of Education meeting, there was significant debate and discussion of the re-negotiated draft agreement and the fiscal impact to both students and the state. As a consequence, the Board instructed the Chief Academic Officer to negotiate a reasonable increase in support fees and to forward those recommendations back to the Board at its next meeting. The requested budget enhancement is now \$53,100 rather than \$159,300 to reflect a three-year phase-in of the increased support fee and elimination of the surcharge. This item is included in the Finance Committee's Agenda, Item 5, Page 5.1.

### **RECOMMENDATION:**

Staff recommends approval of the \$53,100 enhancement of the medical education support fee as discussed in the Finance Committee's agenda (Item 5, Page 5.1, update on FY 2001).

### **COMMITTEE ACTION:**

None at this time.

### **BOARD ACTION:**

None at this time.

## **10. Program Articulation Update**

### **BACKGROUND:**

At the November 1997 meeting, the State Board of Education directed the AAPC to focus on the articulation between academic and vocational postsecondary programs. The first phase of this charge resulted in the restructuring of the A.A.S. degree and the articulation of the general education core. The second phase is concerned with the articulation of program components beyond the general education core. The first phase has now been realized with implementation currently taking place. Completion of the second phase is in various stages at the campus level, with both intra- and inter-institutional efforts continuing.

### **DISCUSSION:**

The Council on Academic Affairs and Programs (CAAP) continues to monitor the development of program articulation. To date, significant progress has been noted on all of the campuses primarily in nursing, respiratory therapy, and business and marketing. Discussions are also currently underway in the fields of drafting, computer science, and electronics.

### **COMMITTEE ACTION:**

None at this time.

### **BOARD ACTION:**

None at this time.



## **11. Capacity Definition**

### **BACKGROUND:**

At several previous Board meetings, the topic of defining “capacity” has been raised. Consequently, the Council on Academic Affairs and Programs has had an on-going discussion about this issue. The Board’s Chief Academic Officer has surveyed State Higher Education Executive Officers in an attempt to determine if other states have been successful in defining capacity. Currently, those state that have gone through the process of examining capacity have found the efforts to be expensive and have focused mainly on physical environments such as classroom, libraries, laboratories, etc.

### **DISCUSSION:**

The CAAP has explored various possible definitions for “capacity” and to date has not come to agreement on a definition that captures the intent of the Board. CAAP will continue those efforts at future meetings.

### **RECOMMENDATION:**

None at this time.

### **COMMITTEE ACTION:**

None at this time.

### **BOARD ACTION:**

None at this time.

## **12. School Nursing Issues**

### **BACKGROUND:**

For several years various interested parties have expressed concern about prescription drugs in the K-12 schools, who is charged with dispensing those drugs, and storage issues. Due to current inclusion opportunities, greater numbers of students are taking prescription drugs and the concern for the safety of children has resulted in renewed efforts to address these issues. The State Board of Nursing, the Department of Education and the Office of the State Board of Education recently met to discuss options for resolving the complex issue of school nurses and the dispensing of prescription drugs in the school environment.

### **DISCUSSION:**

The State Department of Education, the State Board of Nursing and the Office of the State Board of Education believe that the first step in addressing the issues is to develop a user-friendly handbook for school district consideration. The second step will be to gather specific data on the perceived problems in each school district. Additionally, input will be sought from other shareholders such as the Idaho Association of School administrators, the Idaho School Boards Association and the parent teacher associations.

### **RECOMMENDATION:**

None at this time.

### **COMMITTEE ACTION:**

None at this time.

### **BOARD ACTION:**

None at this time.

### **13. Idaho Virtual University Consortium**

#### **BACKGROUND:**

During the Spring of 1999 the Presidents' Council took the lead in pursuing a "virtual university" concept to meet the needs of Idaho students throughout the state. The State Board of Education strongly endorsed the concept. The development, planning and implementation of that concept were assigned to the AAPC and the Council on Academic Affairs and Programs (CAAP). The CAAP has had meetings where the virtual university concept was a topic of discussion. However, much of the initial planning requires the leadership of the Board's Chief Technology Officer, who only recently assumed her duties (July 1999).

#### **DISCUSSION:**

At its August 10, 1999 meeting, CAAP spent considerable time discussing and planning for the Idaho Virtual University Consortium. With the assistance of Dr. Sally Johnstone, Director of the WICHE Western Cooperative, the Council is now in the process of developing and defining its vision for the "Consortium". A copy of the vision statement and action plan will be forwarded to the Presidents' Council and AAPC in October.

#### **RECOMMENDATION:**

None at this time.

#### **COMMITTEE ACTION:**

None at this time.

#### **BOARD ACTION:**

None at this time.